



Hanging your Exhibition

The Robbin Gallery provides a very flexible space. The main gallery may be arranged to provide from 66 to 140 lin.' of wall space. The small gallery provides an additional 29 to 35 feet. Another small gallery may soon provide an additional 32 feet. The two small galleries together would provide from 53 to 63 lin.' of wall. The total wall space may be from 150 to 200 lin.' of wall. Four large movable wall boxes help to provide this flexibility. For smaller shows we may wish to split the gallery between two exhibitors, one taking the main gallery and the other taking the smaller space(s). We have several white box pedestals of various sizes for display of 3D works. If you need more pedestals it will be up to you to provide them. We do not generally approve of the use of flip- through portfolio or display of 2D artwork sitting on the floor, but may be willing to make exceptions in certain cases.

We recommend that your wall hung artwork cover about 70-75% of the lineal wall space. For pieces about 2' wide, the main gallery will thus accommodate from 25 pieces in 70 lineal feet to 50 pieces in 140 lineal feet. This will fill the gallery without crowding the artwork. The first small gallery will accommodate another 11 similar sized pieces in this same way.

Exhibition dates will be part of your Agreement with the gallery and must be adhered to. A floor plan of the gallery is available and you are encouraged to examine the space for yourself and think through the arrangements you wish to make prior to the date you have been given for set up. Please review your plans in advance with the Exhibit Director who will oversee your use of the facility.

Care & caution will be taken with your art, however HARG & the City of Robbinsdale will not be liable for any loss, theft, or damage of any kind during the time your work is on our premises. We encourage you to secure your own insurance.



Exhibit Rules: 2D works on paper must be protected behind glass or acrylic, matted and in frames. 2D works on canvas must be framed. Exceptions may be made by approval of the Exhibit Director. All wall art must be wired properly for hanging. The gallery provides adjustable hanging rods & some pedestals. Painting or writing on walls is forbidden. Each artwork will be identified with a card next to the work. We recommend also a master list be supplied for the gallery and its visitors.

The artist is responsible for transporting, hanging and removing their art works. Hanging and arranging the space will be done under the supervision of the Exhibit Director who may require some rearrangement of art works. Display of work not framed and placement in the walls of screws or nails may only be done after previous application and formal approval of the Director. The artist is responsible to leave the gallery in the same condition as they found it.

The artist is also responsible for staffing the gallery at least 4 times during their exhibition and for scheduling staffing for the rest of the month by Gallery members. The Exhibit Director can provide a list of members or email them a Call for Staffers. Gallery hours are Tuesday, Wednesday, & Thursday from 5:30 to 8:30 & Friday & Saturday from noon to 4:30.

An opening Reception is recommended during the first week of the show. The City does not allow alcoholic beverages unless proper authorization is received from them. The artist assumes the costs of invitations and refreshments. The artist will be issued one set of keys for the term of their exhibition. They are responsible for returning the keys or for the expense of changing the locks.